

BETWEEN SESSION CARE PROGRAM Version 1.13

The fee for Between Session Care is set by the Governing Council and is reviewed, at least annually. This program is provided in addition to the child's eligible entitlement of 15 hours of Preschool per week. To access this program, it is a requirement at enrolment that families sign the Direct Debit form. If families wish to claim the Child Care Subsidy, they need to register with the Family Assistance Office. The parent / guardian who receive the Family Tax Benefit will also need to provide their date of birth, Customer Registration Number and that of their child to the Children's Centre. Between Session Care will be charged regardless of attendance (ie sickness or family holiday, but not for Public Holidays) during school terms. Commonwealth Government subsidies are not provided for children who are not immunised.

FEES ARE TO BE PAID ON A WEEKLY BASIS, VIA DIRECT DEBIT. If, at any time, a Direct Debit request is rejected, families will be contacted. Fees must be paid to date.

The Between Session Care program takes into account:

- Staffing
- Environment
- Children's developmental level in regard to their self- help skills, eg pouring own drinks, serving own meals
- Diagnosed dietary needs / food allergies / cultural considerations
- Social development of children in regards to positive discussions around nutrition and food
- Choice of a Relaxation / Yoga session

The Between Session Care runs Monday to Friday during school terms for eligible children, with a priority for children who access the long day care program. Where there are **vacancies**, children enrolled in the sessional preschool program may access places in the Between Session Care program. There will be a priority of access to this program based on Commonwealth Government Guidelines regarding entitlement to Child Care Subsidy. Access to the Between Session Care Program **must** be negotiated with the Director / Assistant Director as places are limited.

Parents whose children have diagnosed medical food allergies must have a Modified Diet plan completed by a doctor at least one week before the child commences at the Centre. They will have their photo and relevant details recorded and stored confidentially. If for cultural reasons children are required to have a modified diet, they will also have relevant details recorded and stored confidentially. Parents must discuss these requirements with our Director and / or Cook one week prior to the child accessing the program, to enable a modification to the menu to meet the child's needs. Other modifications are not practical due to the large numbers. Parents of children who have "fussy eating habits" are advised to discuss their concerns with the Director **prior to enrolling** in the program. Programs to support parents of children who have "fussy eating habits", will be made available by our Community Development Co-ordinator and Allied Health staff on a needs basis.

CREATED: November 2008
REVIEWED: March 2009, January 2010, January 2011, June 2012, January 2013, January 2014, October 2014, January 2015, January 2016, November 2016, January 2017, January 2018, January 2019
TO BE REVIEWED: January 2020
SOURCED: Dietary Guidelines for Children and Adolescents in Australia (National Health and Medical Research Council, 2003)
 Feeding and nutrition of Infants and Young Children (World Health Organisation, 2000)
 Child and Youth Health, South Australia www.cyh.com.au
 Start Right Eat Right 2007`
 Dental Health Guidelines
 Children's Services (Child Care) Regulations 1998
 Commonwealth Guidelines (FACSIA)
 Get Up and Grow 2009

I / we understand and agree to accept the Keithcot Farm Children's Centre Between Session Care policy and that this is an optional program which is not part of the preschool entitlement.

Signed Date